

## ST. MARY'S COLLEGE

Run by the Congregation of the Sons of the Immaculate Conception(CFIC)
(Affiliated to University of Calicut)

P.O. Puthanangadi, Angadippuram (Via), Pin - 679 321, Malappuram Dt., Kerala, India.

### MINUTES OF THE MEETING OF IQAC

DATE: 26-10-2021

TIME: 3.00 PM

**VENUE: SEMINAR HALL** 

A meeting of the Internal Quality Assurance Cell was held at 3.00 PM on Tuesday, 26<sup>th</sup> October 2021 in the seminar Hall.

The meeting began at 3:00 pm. Mr.Bijumon Skaria, IQAC convener welcomed all the members to the meeting. Fr.Denny Cholappallil (principal), IQAC Convener and the other members discussed the submission of IQAC files from all departments of our college. Everyone shared their ideas. Following decisions were taken against each item.

## Agenda:

- 1. Preparation of department file
- 2. Serial numbers to all equipments
- 3. Criteria wise file

#### **Decisions:**

Principal and IQAC convenor briefed the preparations of the file and to give priority for department file submission.

Principal
St. Mary's College
Puthanangadi
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Principal informed to ensure the serial numbers to all furniture and electronic equipments of our college.

It was decided to collect detailed information of criteria wise files.

Sr. Vincy Joseph, HOD psychology, proposed the Vote of Thanks. The meeting came to an end by 4:00 pm.

## Members present:

1) Fr. Denny Cholappallil (Principal)

2) Fr. Chacko Kochuparambil (vice principal)

3) Mr. Bijumon Scaria

4) Sr. Vincy Joseph

5) Mr. Mohammed Anees

6) Mr. Unnikrishnan

7) Ms. Vanessa Beatrice Isaacs

8) Ms. Adithya

9) Ms. Sneha The

10) Ms. Keerthi

11) Mr. Sibin Joseph

12) Mr. Midhun

Principal
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